



# Wire Transfer Request Form

## RiverLand Federal Credit Union Member Information

Member Name*		Account Number*		Share ID
Address*	City*	State*	Zip*	
Preferred Contact Phone Number*				

## YOU MUST VERIFY WIRING INSTRUCTIONS WITH THE RECEIVING INSTITUTION

Be advised that the American Bankers Association (ABA) or Routing & Transit (R&T) number on your check or deposit slip may not be the appropriate number for processing your request.  
Please contact the receiving financial institution and verify this information prior to submitting this form.

## Wire Transfer Information

Wire Amount* <i>Dollars &amp; Cents</i>	\$ .	Wire Fee	\$25.00
Purpose of Payment *			

## Recipient's Information (Person/Business Receiving the Wire)

Name on Account*		Account Number*	
Address*	City*	State*	Zip*
Additional Information (Optional)			

## Recipient's Financial Institution

Financial Institution Name*
ABA / R&T # (9 Digits)*

## Intermediary Institution, if applicable (Secondary/Correspondent Institution – verify information with receiving institution)

Intermediary Institution Name		Institution Account Number*	
Address*	City*	State*	Zip*
Additional Information (Optional)			

## Identification and Signature Required

**A copy of the front and back of your valid driver's license or state ID card is required with this form for all Wire Transfer requests.** Additional identification may be required.

RFCU will accept and generally process your domestic wire transfer instruction any weekday that is not a Federal Holiday before 1:00 pm, Central Time. Once placed, you cannot cancel or modify your wire transfer request. By requesting a wire transfer from your account, you agree that RFCU is not liable for failure to process your request when the failure is due to circumstances beyond its control. In any event, RFCU's liability shall not exceed its fee for the service and, if applicable, interest at the applicable account rate for each day until a RFCU error is corrected.  
RFCU may rely on the information you provide in this Form and have no responsibility if you have provided incorrect information, such as an incorrect Beneficiary, financial institution, account number, and/or ABA number of the receiving financial institution.  
By signing below, you acknowledge that you agree to the Wire Transfer Agreement.

**Member Signature\*** \_\_\_\_\_

**Outgoing domestic wire transfer cutoff time is 1:00 pm, Central Time.**  
**Wire transfer forms that are incomplete, unsigned, or illegible will not be accepted.**

**Visit any RFCU branch or secure upload at [riverlandfcu.org](http://riverlandfcu.org)**

**DO NOT EMAIL**

Wires to a third party must be submitted in person to any RFCU branch with ID.  
For verification, we may call back any member who requests a wire transfer.

## RFCU Use Only

Received:	<input type="checkbox"/> In Person	<input type="checkbox"/> Secure Upload	<input type="checkbox"/> Other:
Employee Initials & User Number	Amount Debited	\$	Date Time

## Accounting Use Only

Transaction #	Employee Initials & User Number	Date
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## Wire Transfer Agreement

### Authorization

By signing this form, you authorize RiverLand Federal Credit Union (RFCU) to charge your account for the amount of the wire transfer plus any applicable fees as stated in our current Schedule of Fees. You agree to the terms and conditions outlined in this Wire Transfer Agreement and RFCU's Membership and Account Agreement. Wire Transfers may be governed in whole or in part by Regulation E, Regulation J, and UCC Article 4A, depending on the nature of the transaction.

### Security

RFCU utilizes commercially reasonable security procedures to verify the authenticity of Wire Transfer requests. If you do not agree to the security procedures, you may notify RFCU in writing. If you do not agree to the security procedures, RFCU has no obligation to accept any payment order until you agree in writing to our standard security procedures or an alternate security procedure.

### Cutoff Time

Wire Transfer requests must be received by the Accounting Department by 1:00 p.m. (CST) in order to process the same business day. Wire Transfer requests received after 1:00 p.m. (CST) will be processed the following business day. Federal Reserve Bank holidays are not considered business days.

### Processing

RFCU Wire Transfers are processed through Catalyst Corporate Federal Credit Union and may require the use of additional intermediary banks for processing. Fees charged by intermediary and/or receiving banks may be deducted from the amount of the wire.

RFCU cannot guarantee that the receiving institution will act upon the Wire Transfer in a timely manner or that the receiving institution will follow any special instructions.

Wire Transfer requests may be processed using the institution name and/or ABA number you provide. Generally, Wire Transfer requests with an institution name and ABA number that do not match will not be processed. Additional fees may be incurred at the sending and/or receiving financial institution if the Wire Transfer must be re-sent because of invalid information you provide.

### Final Payment

The receiving institution may process the Wire Transfer instructions based on the beneficiary name and/or beneficiary account number provided. You are responsible for verifying the beneficiary name and account number prior to submitting the Wire Transfer request. RFCU will not be liable for loss incurred due to inaccurate information you provide. Returned outgoing Wire Transfers will be credited for the amount received less the incoming wire fee stated in the Fee Schedule.